

# Princes Trust

*Every young person should have the chance to  
succeed*

*Princes Trust Vision*



**START  
SOMETHING**

## Subject Overview and Curriculum Intent

Students in Year 10 and 11 undertake the Princes Trust Personal Development and Employability (PDE) Course.

Personal Development and Employability Course is where possible tailored to the individual needs of the student. Students may complete a minimum of 2 units to gain a qualification. The Qualification is offered at Level 1 and Level 2 and can be completed in a timescale that suits your students' pace of learning.

The Prince's Trust (PDE) Award recognises a breadth of personal skills, qualities and attitudes required by employers across a range of sectors and prepares all students for future careers.

Students are taught 3 units across Year 10 and 3 units across Year 11.

The course encourages and provides opportunities for individual and group projects so students can practise and develop communication, negotiation, problem solving and teamwork skills.

The Intent of the Princes Trust is to prepare pupils for adult life in key areas such as managing money, considering career options, experiencing the world of work and learning digital skills.

## Assessment and progress

Students produce a portfolio of evidence for each unit to meet the identified criteria.

Once assessed by their teacher, the work is then internally and externally moderated by the Princes Trust.

Students must complete **two** Units to gain a Personal Development and Employability Award.

Link for more information

<https://www.princes-trust.org.uk/help-for-young-people/unlock-your-potential/explore-your-potential/achieve-learning-hub/2021-pde-qualification-resources>

## Progression of knowledge and skills

PRINCES TRUST Curriculum Overview (including progression in key knowledge and skills)

**Yr 10 and 11 2023-24**

	Y10			Y11		
TERM	T1	T2	T3	T1	T2	T3
Topic to be covered	Presentation Skills	Digital skills	Enterprise Project	Career planning  World of Work	Managing money	
<b>Key Knowledge 'learn that'</b>	develop their understanding of the benefits and different purposes	Know about e-safety including a secure password and protection against online threats Know about the importance of digital	Know how to plan, deliver and review an enterprise project Know the importance of timekeeping and monitoring Know what is meant by	Know about the importance of social media in researching jobs, careers and college places Know how to apply for post-16 opportunities	Understand basic principles around personal money management Know about the function of banks and financial services	

	presentations  Explain why presentations are used	skills in certain jobs	a successful enterprise project	es Know how to identify key skills Importance of health and safety at work	Advantages and disadvantages of borrowing Know about the minimum wage	
Misconceptions						
<b>SKILLS</b> <i>'Learn how to'</i>	Preparation Develop fact based research Clarify arguments and ideas Communication Public communication to a group Receive feedback Confidence, self esteem	Digital skills  Computer skills Word Processing Spreadsheets	develop their enterprise skills by planning, costing, promoting and selling a product or providing a service.  Self reflection	Identify career options Produce a CV which highlights skills, achievements and experiences Create a good impression at interview Communication skills in mock interview Punctuality, attendance, team building, negotiation, confidence, self esteem and politeness are all skills learnt on WEX.	How to produce a budget How to protect yourself from fraud	
Key concepts	Presentation - preparation and delivery Materials Feedback	Security Employment Digital skills	Planning Research Review	Interview Application Working with a line manager and colleagues.	Saving and borrowing Budgeting Wages	

Key Vocabulary	Present ation Facts Argu ments Opinion	Password Security Threats Phising	Enterprise	Curriculum Vitae, Interview, Skills, Knowledge , Experience , Apprentice ship, NVQ, BTEC.	Budget, Wages, deductions , tax, savings, banks, building societies, minimum wage	
Literacy	Oral commun ication Explain, describe  This unit is linked to Function al Skills Speakin g And Listenin g in English		Creating plans Reviewing  Explain and describe sentences	Producing CV Writing expressivel y and in full sentences Explain and describe	Writing in sentences, describe and explain	
Numeracy			Financing, charging, estimating	Gradings, Annual and monthly/we ekly pay	Budgeting, working out tax, analysing payslip	
SMSC	Public commun ication Sharing And presentin g of ideas and opinions		Engagement with business and enterprise	Preparation for interviews and active post-16 personal developme nt Experienci ng the world of work	Preparatio n for adult life	
Teacher assessme nt	Comple t ed Princes Trust units	Completed Princes Trust units	Completed Princes Trust units	Completed Princes Trust units	Completed Princes Trust units	
Percentag e of GCSE grade	-	-	-	-	-	

Formal assessment	Moderated.	Moderated.	Moderated.	Moderated.	Moderated.	
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## Career link

Preparation for careers is at the centre of Princes Trust work. In particular the two units, Experiencing the World of Work and the Career Planning which are completed in Year 11. Pupils are encouraged to consider their aspirations, their career plans, what their next steps are and how to research and apply for college places and future jobs. The Interview Skills Day which includes mock interviews are important for pupils and they are required to reflect on their performance and preparation as part of the work in Princes Trust.

## Trauma informed

The Princes Trust curriculum addresses topics that require a trauma-informed approach. This approach is integrated into the delivery of our classes, emphasising expectations and ground rules as integral components of most lessons.

Staff members are trained to recognize areas where our young people may require additional support.

## Literacy in Princes Trust

All students are to be acquainted with the common language embedded in our statutory curriculum.

The Princes Trust curriculum consistently introduces new language and terms to students, covering topics such as finance, careers, the world of work, banking and presentations. We believe this approach will provide them with clarity regarding expectations and foster an understanding of what is required in the future.

In the Presentation Skills unit, Princes Trust works in a cross-curricular way with English as students are required to deliver a spoken presentation on a subject of their choice.

## Numeracy in Princes Trust

In several units including Money Management there is an emphasis on numeracy. Learning about percentages, budgeting and tax.

## ICT in Princes Trust

The unit titled Digital Skills involves work on Computer skills, Word Processing and Spreadsheets. For other units, pupils will work using IT skills including producing a CV and assessing a household budget.

## Equality Diversity and Inclusion in Princes Trust FBV (Fundamental British Values) SMSC (social moral spiritual and culture)

Princes Trust gives pupils an opportunity to develop their awareness of SMSC through preparation for adult life and for participation in society.